



JAMIE'S TOP 10 CV TIPS FOR ENGINEERS



TOP
TIPS



1

Be clear about who you are

Make sure it is 100% clear from reading the first page of your CV, the type of engineer you are, what your key skills are and the type of job you are looking for. Ideally in the opening paragraph

2

Highlight project involvement

Clearly describe your participation in all projects, e.g. "The project was A, my responsibilities were B, technologies used were C, utilising my expertise in X, solving challenges involving Y etc...." Make your involvement clear.



3

Lead with relevance

If you have some exceptional qualities or a project that is highly relevant to your target job, put them on the first page. Generate interest early, don't leave them until page 2.



Include more than work

4

Always include an “interests” or “hobbies” section in your CV. Interviewers will ask about these and look for “a spark”. Activities that show technical curiosity, social interaction, sports, clubs and teamwork are all good. Make sure they are genuine though!



5

Keep It Concise

Keep your CV to 3 pages max, ideally 2. If you have 30 years' experience, lose detail from the less relevant jobs. Your most recent experience is what employers are most interested in.

6

Show technical expertise

Include as much relevant technical information as possible, as long as you can confidently discuss that technical experience in an interview. If you completed a 30 minute module online or read a book on C++, think twice before listing that as a skill in your CV.



7

Keep layout clean

Avoid using tables, boxes and section breaks where possible. These can play havoc with the formatting of your CV if an ATS or recruiter adds a cover sheet.



8

Highlight academic achievements

Yes, even if you have a degree, MSc or PhD – A level grades still matter. If you have really good A level or GCSE grades, put your education on the first page, you worked hard for those As – don't hide them.



9 Make sure it's authentic

Do NOT write a generic CV and then write a nice, detailed cover letter for each application. Many reviewers will go straight to the CV and might not look at the cover letter before hitting delete.



Check and check again

10

Last, but not least. Ask someone and/or ChatGPT to proofread your CV.



Contact Us

I have more than 20 years experience reviewing CVs of engineers.

Please get in touch if you would like to discuss yours.

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